

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

February 25, 2003

62

FROM: G. DANIEL OJEDA, Director
Architecture & Engineering Department

MICHAEL RAMOS, District Attorney
District Attorney

**SUBJECT: DISTRICT ATTORNEY OFFICE REMODEL AT THE VICTORVILLE
COURTHOUSE – AWARD CONSTRUCTION CONTRACT**

RECOMMENDATION:

1. Award a \$22,097 construction contract to L.A.D. Construction of Upland for the District Attorney Office Remodel at the Victorville Courthouse; and
2. Authorize the Architecture and Engineering Department to file the Notice of Completion after the work is 100 % complete.

BACKGROUND INFORMATION: Currently the District Attorney's Office at the Victorville Courthouse does not have enough offices for the assigned staff attorneys. The existing District Attorney law library is presently being used as temporary office space. This project will convert the law library into an additional two offices. The offices will provide the staff with the privacy required to conduct legal matters with their clients on a daily basis.

The Architecture & Engineering Department (A&E) advertised for competitive bids in the Daily Construction Service and on the County website. Three prospective bidders attended the job walk conducted on January 27, 2003 and three bids were received on February 6, 2003: L.A.D. Construction of Upland for \$22,097; Callison Construction of Colton for \$24,888; and Hi Desert Construction of Apple Valley for \$28,434. L.A.D. Construction was selected on the basis of submitting the lowest responsible bid.

This project is consistent with a County Administrative Office approved Capital Improvement Program request.

REVIEW BY OTHERS: This item has been coordinated with Eli Montoya, Department Contract Compliance Designee, on February 11, 2003; approved as to legal form by County Counsel (Jean-Rene Basle, Deputy County Counsel) on February 12, 2003; and reviewed by the County Administrative Office (Lynn Chacon and Mario Lara, Administrative Analysts) on February 12, 2003.

FINANCIAL IMPACT: This project was originally funded in the amount of \$26,000 in the FY 2002/03 Capital Improvement Program. The budget provides for construction (\$22,097), contingencies (\$1,105), design/project management/inspection (\$2,798).

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action to alleviate crowding and to improve workplace efficiency.

SUPERVISORIAL DISTRICT(S): First.

PRESENTER: G. Daniel Ojeda, Director, A&E, 387-5025
James B. Hackleman, Assistant District Attorney, 387-6454

Record of Action of the Board of Supervisors

62